

GREATER KROTZ SPRINGS PORT COMMISSION

SEPTEMBER 11, 2023

AGENDA

1. Call to Order
2. Roll Call
3. Prayer and Pledge
4. Welcome Guests
5. Approve Minutes of August 07, 2023
6. Executive Committee Report
7. Election of Officers
8. OTHER BUSINESS
9. Next Meeting Date – Monday, October 02, 2023
10. Adjourn

**GREATER KROTZ SPRINGS PORT COMMISSION  
REGULAR MONTHLY MEETING  
SEPTEMBER 11, 2023**

The Regular Monthly Meeting of the Greater Krotz Springs Port Commission was held Monday, September 11, 2023 at 5:00 p.m. at the office of the Greater Krotz Springs Port Commission. The following Commissioners were present which constituted a quorum:

**COMMISSIONERS PRESENT:** Batiste, Cannatella, Carter, Cornelius, DiCapo, Haynes, Reed, Thompson and Vidrine

**COMMISSIONERS ABSENT:** Soileau & Thibodeaux

**OTHERS PRESENT:** Rachel Sanders, Cindy Stelly & Jacque Pucheu, Jr.

President Monita Reed called the meeting to order and a roll call was taken. She also led the Prayer, and the Pledge of Allegiance was recited by everyone.

**APPROVE MINUTES OF AUGUST 07, 2023:**

**MOTION: DICAPO                      SECOND: BATISTE**

A motion was made by Commissioner Paul DiCapo and seconded by Commissioner Senic Batiste to approve and accept the AUGUST 07, 2023 Regular Meeting Minutes as written. All Commissioners present agreed unanimously.

**EXECUTIVE COMMITTEE REPORT:**

**MOTION: VIDRINE                      SECOND: BATISTE**

A motion was made by Treasurer Ken Vidrine and seconded by Commissioner Senic Batiste to dispense and accept the AUGUST 21, 2023 Executive Committee Meeting minutes as written. All Commissioners present agreed unanimously.

**ELECTION OF OFFICERS:**

**MOTION: DICAPO                      SECOND: CORNELIUS**

A motion was made by Commissioner Paul DiCapo and seconded by Commissioner Clovis Cornelius to keep the current state of officers the same for 2023-2024. All Commissioners present agreed unanimously.

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President – Monita Reed

Vice President – Cheryl Carter

Secretary – Michael Thibodeaux

Treasurer – Kenneth Vidrine

**OTHER BUSINESS:**

**PORT AUDIT:**

All Commissioners had a copy of the Louisiana Compliance Questionnaire requested by John Dowling & Co. to begin the Port audit for fiscal year ending June 30, 2023.

**MOTION: DICAPO**

**SECOND: BATISTE**

A motion was made by Commissioner Paul DiCapo and seconded by Commissioner Senic Batiste to adopt the Louisiana Compliance Questionnaire. All Commissioners present agreed unanimously.

**DIRECTOR'S & OFFICERS'S INSURANCE:**

The Port received a quote to renew the D&O Insurance. It is a 3-year policy paid on an annual basis. The policy amount will be \$9,171.00 (\$3,057.00 yearly). This is a reduction of \$4,125.00 from the previous policy.

**MOTION: DICAPO**

**SECOND: CORNELIUS**

A motion was made by Commissioner Paul DiCapo and seconded by Commissioner Clovis Cornelius to renew the Director's & Officer's Insurance at a cost of \$9,171.00 for a 3-year term. All Commissioners present agreed unanimously.

**PAL CONFERENCE:**

The Annual Ports Association Conference for 2024 will be held on February 19<sup>th</sup>-20<sup>th</sup> at the Golden Nugget Casino in Lake Charles. The conference is sponsored by the Port of Lake Charles.

**BANK STABILIZAION PROJECT:**

Rigid Constructors has sent in their second application for payment for work done from



August 8, 2023-September 4, 2023 in the amount of \$2,569,713.91.

Each Commissioner had copies of the change orders that were done on the project. Change Order #1 shows where 6000 tons of rip-rap were not needed for the project. Change Order #2 shows where, due to the necessity of the use of Dock 3, Delek caused a few days of down time or delay in the project of which they incurred some costs.

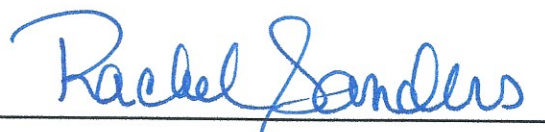
**SGS:**

Cindy, along with Port Attorney Jacque Pucheu had a conference call with SGS on Wednesday, September 6<sup>th</sup> on the Ground Lease Agreement. Representatives for SGS on the call were Gemma Saurez, Randy Belcher, and Zeeshan Amin. They proposed a counter offer on the monthly rent of \$1,000.00. This would be a 6-month lease beginning October 1<sup>st</sup>. Due to the improvements needed to be made to the lot, they would like rent to be forgiven for October-December and for monthly rent to begin January 1, 2024. After the 6-month lease has expired, they would be open to a month-to-month basis or possibly a 1–3-year lease. They may still have an interest in remodeling the American Legion Building for their use. They would enter into a long-term lease at that time but ask that rent be forgiven for a few years. Cindy spoke with Port Fourchon Director Chett Chaison and Port of Morgan City Director Mac Wade who said they do this quite a bit but you are not allowed to forgive rent for more than the costs of the improvements. Cindy will get with Dana Quebedeaux to see what the perspective is from the auditor's point of view.

**BOUNDARY AGREEMENT:**

Port Attorney Jacque Pucheu reported that he had discussed survey questions he had on the Vannoy Property with Jacob Jarrell with Morgan Goudeau & Associates. He hopes that by the Regular Monthly Meeting on Monday, October 2<sup>nd</sup> he will have a boundary agreement for the Board to approve.

The next meeting date is scheduled for October 02, 2023. There being no further business, Commissioner Paul DiCapo motioned for the meeting to adjourn, seconded by Commissioner Clovis Cornelius.



RACHEL SANDERS, EXECUTIVE SECRETARY